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Present: Laila J. Michaud, Joseph E. Flanagan, and Wayne R. Walker

CALL TO ORDER

Ms. Michaud called the meeting to order at 6:00 p.m. in the Selectmen’s Office at Town Hall. She announced that the meeting was being broadcast live and recorded by Ashburnham Westminster Community Access TV. She also confirmed with those present that no other party was taking an audio or video recording of the meeting.

ANNOUNCEMENTS

- Town Elections will take place on Tuesday, April 24, 2012 from 7 AM to 8 PM at the Westminster Elementary School. Two candidates are running for the Board of Selectmen; Heather Billings and Brian Ruland.

APPROVAL OF WARRANTS/MINUTES

Mr. Walker moved that the Board approve the regular session minutes of March 26, 2012 as printed. Mr. Flanagan seconded the motion. The motion passed unanimously.

Board members reviewed and approved the following warrants:

April 9, 2012	Accounts Payable #62	\$ 13,016.68
	Payroll #61	\$173,942.45

CHILD PASSENGER SAFETY EQUIPMENT GRANT APPLICATION

Mr. Flanagan moved that the Board vote to authorize Chief Albert as signatory for the grant. Mr. Walker seconded the motion. The motion passed unanimously.

TOWN MEETING WARRANTS

Mr. Walker moved that the Board approve the Special and Annual Town Meeting warrants. Mr. Flanagan seconded the motion. The motion passed unanimously.

MRPC – DISCUSSION RE CDBG GRANT

Kevin Flynn was on hand to review the requirements for a joint application for housing rehab under the next round of CDBG funding. He stated that MRPC would be conducting a field survey and also needed an updated Community Development Strategy.

Mr. Flanagan moved that the Board vote to waive the two week requirement under our new policy for issuing letters of support and not require two meetings to make this decision. Mr. Walker seconded the motion. The motion passed unanimously.

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Mr. Walker moved that the Board authorize MRPC to work on applying for a CDBG grant application for housing rehab for the Town of Westminster with a potential second project pending. Mr. Flanagan seconded the motion. The motion passed unanimously.

PLANNING MATTERS

Fill Regulations:

After reviewing the proposed fill regulations with Town Planner Stephen Wallace, it was agreed that Stephen would review recommendations on volume and disturbance thresholds and the proposed inclusion of topsoil as fill material with the Board of Health, Building Commissioner, and Conservation Commission to get their general consensus.

The Board agreed to discuss at a future meeting once the Department Heads have given their input.

Junk Yard Regulations:

Town Planner Stephen Wallace recommended that the junkyard regulations be removed from the General Bylaw and placed under the Zoning Bylaw with special permit requirements. Stephen mentioned that he and Building Commissioner Mike Gallant would be working on a general solution.

BOARD OF SELECTMEN MEETINGS

Mr. Flanagan moved that the Board schedule meetings for April 23 and May 7, 2012. Mr. Walker seconded the motion. The motion passed unanimously.

6:40 PM ADJOURNMENT

Mr. Flanagan moved that the Board adjourn. Mr. Walker seconded the motion. The motion passed unanimously.

Respectfully submitted,

Wayne R. Walker, Clerk  
(Prepared by B. Kazan)